

# Dept. of DHS-Clarinda (408) Facts – FY '12

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## General Information

**Address:** Clarinda Mental Health Institute  
1800 North 16<sup>th</sup> Street  
Clarinda, IA 51632

## Workforce Data

(unless otherwise noted, information provided is at the end of FY '12)

# FT EEs: 78	# PT EEs: 0	# Temporary EEs: 7	Average Length of Service: 14.32
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Span of Control: 11.00	Total Unemployment Insurance Claims: N/A
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	25	<25	0	45-54	1	# of Females:	63	# of Males:	15
25-34	8	55-64	24	25-34	0	55-64	4	% of WF:	80.77%	% of WF:	19.23%
35-44	19	65+	2	35-44	1	65+	1	Average Age:	49.34	Average Age:	49.84
Employee Average Age: 49.43				Supervisor Average Age: 55.22				Average Length of Service: 14.28		Average Length of Service: 14.46	

Minorities		Non-minorities		Breakout of Minorities		Did Not Respond	
# of Minorities:	2	# of Non-minorities:	71	# African-American:	0	# of "did not respond":	5
% of Workforce:	2.56%	% of Workforce:	91.03%	# Asian/Pacific Island:	2	% of Workforce:	6.41%
Average Age:	48.69	Average Age:	48.99	# Am. Indian/Alaskan:	0	Average Age:	55.99
Average Length of Service:	7.02	Average Length of Service:	15.09	# Hispanic or Latino:	0	Average Length of Service:	6.36

Persons With Disabilities		Persons With No Disabilities		Did Not Respond	
# of Persons With Disabilities:	2	# of Persons With No Disabilities:	66	# of "did not respond":	10
% of Workforce:	2.56%	% of Workforce:	84.62%	% of Workforce:	12.82%
Average Age:	59.74	Average Age:	49.18	Average Age:	49.05
Average Length of Service:	31.95	Average Length of Service:	14.10	Average Length of Service:	12.25

Officials/Administrators EEO Category 1: 2	Professionals EEO Category 2: 28	Technicians EEO Category 3: 20	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 4	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 24

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 0	Transfer In: N/A
Retirements: 0	All Terminations: 0	Voluntary Quits: 4	Transfer Out: N/A

# of Classes Used: 28	Most Populous Classes: Resident Treatment Worker (18), Licensed Practical Nurse (17), Registered Nurse (12)		
Separations - By Class:	Resident Treatment Worker (3), Licensed Practical Nurse (1)		
# Eligible for Retirement:	25 in next 5 years	% Eligible: 32.05%	

## Leave and Benefits

(unless otherwise noted, information provided is at the end of FY '12)

Vacation Payouts: \$13,415.72	Sick Leave Payouts: \$0	Annual Payroll: \$5,255,186.46	Avg. Base Salary: \$58,383.73	Overtime Days Worked: 214.2
Overtime Cost: \$59,038.72	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Vacation Pay - Earned Value: \$347,276.74	Vacation Days Earned: 1,565.0	Vacation Used Expense: \$371,204.68	Vacation Days Taken: 1,724.6	
Sick Leave Days Earned: 1,332.1	Reg. Sick Leave Used Expense: \$213,611.29	Reg. Sick Leave Days Used: 995.3	Converted Sick Leave To Vacation Days Used: 65.0	
Sick Leave -Earned Value: \$289,622.11		Avg. Sick Leave Days Per EE: 12.76	Converted Sick Leave To Vacation Used Expense: \$21,089.80	
Injury Leave Used Expense: \$937.19	Injury Leave Days Used: 4.5	Classification Appeals: N/A	<b>Reclassifications</b> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 1 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	<b>Grievances</b> Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$9,408.80	Funeral Days Used: 45.5	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$776.42	Jury Leave Days Used: 2.6	Special Duty Pay: \$0		

\* based on difference between average of old and new pay grade FY '12. Vacancies and laterals were not calculated into the "cost."

Sources: Data Warehouse Queries; "Just the Facts for FY12" Almanac; Department of Management; DAS-HRE Labor Relations Team.

Date of Completion: December 2012